

Hall Trophy Rally 2021 Marshals Instructions (competitors please read)

Thank you for marshalling on this rally, without your help we could not run this event. The following is for your guidance as to how your control/marshalling point is to operate. Marshals are responsible for supping their own **PPE**. This should include **hand sanitizer, mask and gloves**. As you will be aware we are not living in normal times and have to adapt to the new way of doing things, which still feels very alien to me and I'm sure you. **There is to be no direct interaction between yourself and the competitor.**

**The following are the instructions to Marshals and also Competitor information regarding procedures at controls.
Please read them very carefully.**

Marshals - at controls. Please arrive at your control location in good time. Once at the location look out for a C board which will have been laid down at the side of the road by the set up crew. Please erect the C board 3 car lengths from you, facing in the direction of the competitors approach. Once set up, wait for the marshals car. This will be the first car to arrive at your location. You will be issued with a clock and a check sheet which will have a QR code on it.

Please could all marshals familiarise themselves with the QR code reader on your smart phone.

Once a competitor arrives at your control, stop the clock as they pass the control board then record the time on your check sheet. This is important as it is the check sheet which is going to define the result, not the competitors time card. Verbally relay the time to the crew who will fill in their own time card. Do not get too close to the car and do **NOT** sign anything, be it a time card or route check.

Take the same amount of time with all the competitors and be accurate with the information entered on the check sheet **do not feel that you are under any pressure to be quick**. It is more important that the information is correct.

When all the competitors have gone through, following close behind will be the closing car. Take a clear photograph of the check sheet and send it via the QR code to the results. Most smart phones will read a QR code automatically through you phones camera. Depending on how old your smart phone is you may have to download a QR app. The closing car will collect the check sheet and your clock. It would be most helpful if you could wipe down and sanitise the clock before you hand it back. Leave the C board in place as the mop up crew will collect it.

NTC = Neutral Time Control

This will be at the End of a Neutral Section and Competitors will **not** be allowed to make up time without penalty. (1 Fail for first offence, second offence exclusion). The competitor will be allowed to pass the control board 59 seconds before their due time and wait at the marshal, for their due time. There is no penalty for late arrival at a Neutral Time Control.

STC = Standard Time Control

This will be at the end of a standard section. The competitor will be allowed to pass the control board 59 seconds before their due time and wait at the marshal, for their due time. On sections timed at 4 minutes long only. Lateness can be made up as specified on the time card.

STCs = Standard Time Control Timed to the Second

Timing will be as the competitor passes the control board. Only the time on the clock as the competitor passes the control board can be given whether they are early or late. The competitor may wait outside the control area for their due time. There is no penalty for stopping within sight of a control.

TTC = Transport Time Control

This denotes the end of a transport section used to connect other sections of the route. Lateness can be made up as specified on the time card. There is no penalty for late arrival at a Transport Time Control.

CB = Code Board (Unmanned passage controls denoted by "CB" board)

There will be no timing at these controls, they are there to confirm the correct route has been taken. These passage controls are most likely to be unmanned, however some may be. There is to be **no** interaction between crews and marshals at a CB which is manned. The marshal will simply be observing and will have a check sheet to confirm that a crew has visited the CB location. In the politest way possible, competing crews will ignore the marshal and record the code as if you were not there.

SC = Secret Check (Manned passage controls denoted by "SC" board)

The marshal will fill in a box on the rally plate outside of the car

MTC = Main Time Control

These are major time controls timed to the minute at the start, finish and various points on the rally. There is no penalty for late arrival at a Main Time Control.

Some controls will be close to noise sensitive areas and the marshal will report any car for excessive noise. A Driving Standards Observer will also check for Spot lights, excessive noise and Give Way junction procedure.

At Give Ways all wheels must be seen to stop, and all forward motion must cease **before the line**. The vehicle may stop up to 10 feet from the line.

Have a good nights sport! but be safe and thanks for marshalling